

## **Committees and their responsibilities**

1. Admission : Takes care of online admission and completion of all formalities.

2. Time Table : Preparation of college schedule with optimum use of infrastructure.

3. Campus Development : Requirement for augmentation, obtaining quotations and submission to IQAC

4. Discipline : Maintains discipline in the campus.

5. Purchase : Procures requirements submitted by the departments.

6. Library : Obtains list of books etc. from faculty members and takes care of library facilities.

7. Practice teaching : Maintains record of practice teaching of student teachers.

8. Anti-ragging : Implements prohibition of ragging in the campus.

9. GRC : Looks after the grievances of all stakeholders

10. Examination : Takes care of preparations of term and final examination.

11. Wall Magazine : Takes care of maintaining, keeping record and changing the displayed material.

12. Sports : Supervises and takes care of sports activities in open air session.

13. Cultural : Supervises and takes care of cultural activities in open air session.

14. Women welfare : Takes care of women related issues.

15. Guidance & Counselling cell: Guides, counsels and resolves students' problems in the campus.

**16.** Curriculum Development : Takes care of all academic activities in the campus.

## **Activities under Open Air Session are conducted through houses**

Houses	<ol> <li>Dr. APJ Abdul Kalam sadan</li> </ol>	2. Maharani Laxmi Bai Sadan	3. Dr. Radha Krishnan Sadan	4. Tagore Sadan
	Captain	Captain	Captain	Captain
	Vice-captain	Vice-captain	Vice-captain	Vice-captain
	5. Savitry Bai Phoole Sadan	6. Tilak Sadan	7. Pratap Sadan	8. Swami Vivekanand Sadan
	Captain	Captain	Captain	Captain
	Vice-captain	Vice-captain	Vice-captain	Vice-captain